
**MINUTES OF THE SEPTEMBER 16, 2008
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

1. **Call to Order** – Chairman, David Trump, called the Rogue Community College (RCC) Board of Education (Board) meeting to order at approximately 4:00 p.m. on Tuesday, September 16, 2008 at the Table Rock Campus, Room 206, 7800 Pacific Avenue, White City, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Dr. Trump, Pat Ashley, Pat Huycke, Kevin Talbert, Dean Wendle and Joseph Zagorksi. Sharon Davidson was absent due to pre-arranged plans. Advisory Committee member Midge Renton also attended.
3. **Introduction of Guests and Public Comment** – RCC Foundation President, Barbara Patridge; RCC Foundation Executive Director, Jennifer Wheatley; Management, faculty and staff including Peter Angstadt, Kori Bieber, Margaret Bradford, Cindy Hauser, Jeanne Howell, Cheryl Markwell, Mary O’Kief; Linda Renfro, Curtis Sommerfeld, Lisa Stanton, Lynda Warren and Denise Nelson were in attendance. There were no faculty, student, or classified representatives in attendance. There was no public comment.
4. **Presentations/General Discussion - None**
5. **Committee Advisory Reports**
 - A. **Student, Faculty, Classified - None**
 - B. **Advisory Committee, Josephine and Jackson Counties**

Jackson County – Peter Angstadt reported this committee met and Dick Rudisile provided insight to the current operation of the Jackson County Library. All is going well and RCC students should not experience any difficulties utilizing the library. Committee members also discussed Riverside Campus facilities.

Josephine County – Midge Renton reported committee members discussed the RCC/SOU Higher Education Center (HEC) grand opening and the need for a facilities master plan for Redwood Campus. Other items discussed were the Attorney General’s opinion of the ten year limit specified in HB2972, district wide financial issues, increased enrollment, and the response to the Northwest Commission on Colleges and Universities.
 - C. **Facilities**

RCC/SOU Joint Facility Advisory Council (JFAC) – Dean Wendle reported the RCC/SOU HEC grand opening went very well with over 400 people in attendance. Peter added the sidewalks are now in place.

6.A.a

**MINUTES OF THE SEPTEMBER 16, 2008
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

- D. Finance and Audit Committee** – This committee met and reviewed the August Financial Statement prior to the Board meeting. Pat Ashley reported the beginning fund balance is greater than originally anticipated and the Executive Financial Summary highlights information regarding an Executive Order issued by the Governor in August 2007 directing the Department of Administrative Services to calculate the Essential Budget Level for the Community College Support Fund.
- E. Board Executive Committee** – This committee met and reviewed the proposed Board meeting agenda.
- F. OCCA/ Legislative/OSBA Reports** – Dean Wendle reported the annual OCCA Conference will be held November 21-23 at Salishan Resort, Glenden Beach. Discussion occurred regarding the Clatsop Community College bond and the new market tax credit program. Peter will look into the possibility of utilizing this for RCC.
- G. Foundation** – The next Foundation meeting will be held September 17. Jennifer Wheatley reported the Foundation’s audit is in process. The internal fundraising campaign, “RCC Cares!” will begin 9/23. She reported the Foundation distributed \$748,000 in scholarships last year. Dean Wendle added the Oregon Community Foundation will be hosting a program presentation on Thursday, 10/2. Denise Nelson will forward information regarding this to Board members.

6. Consent Agenda

Dean Wendle moved, seconded by Pat Huycke, the RCC Board approve the consent agenda as follows:

- A. Meeting Minutes
- a. August 19, 2008 Board of Education Meeting
- B. Human Resources –
- a. New Hire, Full-time Faculty, Art – Phyllis Trowbridge
 - b. New Hire, Full-time Faculty, Disability Services Coordinator – Christopher Grant
 - c. New Hire, Full-time Faculty, Nursing – Anna Lewis
 - d. New Hire, Associate Dean of Student Services – Tracy Olsen-Oliver
 - e. New Hire, Recruitment Coordinator – Daniel Buck
- C. Grants
- a. Jackson-Josephine Region, Regional Investment Board – IVBEC
 - b. Four Way Community Foundation – IVBEC
 - c. U.S. Department of Agriculture - IVBEC
- D. Financial
- a. Monthly Financial Data Report – August 2008

The motion was unanimously approved.

**MINUTES OF THE SEPTEMBER 16, 2008
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

7. Other Action/Information Items

A. Approve Board Policy II.B.010 – Sexual Harassment and Appendix 1 – Human Rights Policy (Second Reading)

Peter Angstadt indicated the college worked with an attorney regarding this and updated legal terminology in the policy and appendix. Dean Wendle asked about the Consensual Relations section (page 2). Peter confirmed the recommended revisions in this section have been reviewed by the attorney and are appropriate.

Dean Wendle moved, seconded by Joseph Zagorski, the RCC Board adopt Resolution No. P3-08/09 approving revisions to Board Policy Article II: General Operations, Section B: Miscellaneous, Policy 010 – Sexual Harassment and associated Human Right Policy, Appendix 1, as presented.

The motion was unanimously approved.

B. Tuition Waiver for Dependents of Fallen Oregon Service Members (Second Reading)

Joseph Zagorski moved, seconded by Dean Wendle, the RCC Board adopt Resolution No. B16-08/09 approving a tuition waiver, effective Fall term, 2008 for dependents of fallen Oregon resident soldiers who died or became 100 percent disabled in connection with active military service as verified by appropriate Department of Defense documentation.

The motion was unanimously approved.

Dr. Zagorski requested the Board receive feedback regarding the number of people helped by utilizing this tuition waiver.

8. President's Report

A. Administration/Organization/Information Items

Peter discussed the following items:

a) President's Monthly Report (see file)

- Margaret Bradford was commended for her work in coordinating the RCC/SOU HEC grand opening event.
- The grand opening of the Illionois Valley Business Entrepreneurial Center is scheduled for November 30.
- Jenny Rossknecht and team did an excellent job providing informational meetings regarding changes in insurance carrier.

**MINUTES OF THE SEPTEMBER 16, 2008
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

- CCWD Strategic Fund updates will be provided monthly within the President's report. Peter reviewed this section and reported some programs utilizing this funding are already in place and some are being developed.
 - In regard to the ten year limit specified in HB2972, the Attorney General's opinion was very clear that bond elections must remain separate for each county, Jackson and Josephine. The other community college affected when their new territory annexed to an existing community college district greater in population than the original territory is Blue Mountain Community College (BMCC). The Attorney General's response would apply to BMCC as well. OCCA has offered their assistance if RCC and BMCC would like to change this via legislative action. Discussion occurred regarding the positives/negatives of pursuing a change. A suggestion was made to determine if it would be possible legislation could be designed for bond measures to be optional per county or all inclusive. Another suggestion was made to contact BMCC to obtain their thoughts. Peter will contact BMCC.
 - Northwest Commission on Colleges and Universities (NWCCU) Accreditation – Peter reported he spoke with Dr. Sandra Elman, President, NWCCU and she requested Peter write a letter to the commission. Peter will forward said letter to Board members prior to distribution.
 - The Annual Assessment Report, sponsored by the internal Institutional Planning and Effectiveness Council, will be presented at the October Board meeting.
 - Discussion occurred regarding the expense of retrofitting the locks on cabinets in the science labs of the RCC/SOU HEC. Board members agreed the architect should be notified of the costs absorbed for this error. Peter and Lynda Warren will speak with SERA architects regarding this.
 - Dean Wendle inquired about the LEED level status of the RCC/SOU HEC. Lynda Warren replied some items are still in progress.
 - Peter introduced the Campus Council Organization Chart (see file) and explained the campus council concept.
- b) FTE Report – Peter reported Summer term currently reflects an increase of 4% FTE (see file). Early reports reflect an increase in FTE for Fall term.
- c) Strategic Plan Goals and Objectives Status Report (see file).
- d) Grants Office Summary Report (see file).

9. Executive Session – There was no Executive Session.

**MINUTES OF THE SEPTEMBER 16, 2008
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

10. Old Business

A. Pending Items – Student Safety (Added to list in result of discussion at the 6/17/08 Board meeting). An “Emergency Preparedness” Program presentation is scheduled for January 13, 2009.

11. New Business - None

12. Board Round Table

Midge Renton was involved with a rafting trip sponsored by the local Rotary club. Dean Wendle commented this was a wonderful, historical, event the Rotary has sponsored over the last 25 years.

Pat Ashley commented the RCC/SOU HEC grand opening was one of the nicest events of its kind she has attended. It was very well organized.

13. Adjournment – The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Denise Nelson, Assistant to the President and Board of Education

Board Action: Approved

David Trump, M.D., Chairman, RCC Board of Education

Dated: October 21, 2008
